

Attendance Newsletter



Ixworth High School

Date: 30/01/2026

Who we are

Mrs Scott - Attendance and Admissions Officer

My name is Mrs Scott and I am the Attendance and Admissions Officer at Ixworth High School. I have worked at Ixworth since September 2023. Before joining the school, I worked as a Medic in the Royal Air Force, which helped shape my strong focus on care, wellbeing and supporting others.



In my role, I work closely with students, families and staff to support good school attendance and to help remove any barriers that may affect a student's ability to attend regularly. I oversee daily registers, manage the attendance email and voicemails, and I am often the main point of contact for parents and carers regarding student absences. I also manage admissions, supporting families through the process and helping to ensure a smooth and welcoming transition into the school.

School values



“**Ambitious** learners attend every day.”

“**Resilient** students keep showing up.”

“**Responsible** choices start with attendance.”



Quick tip

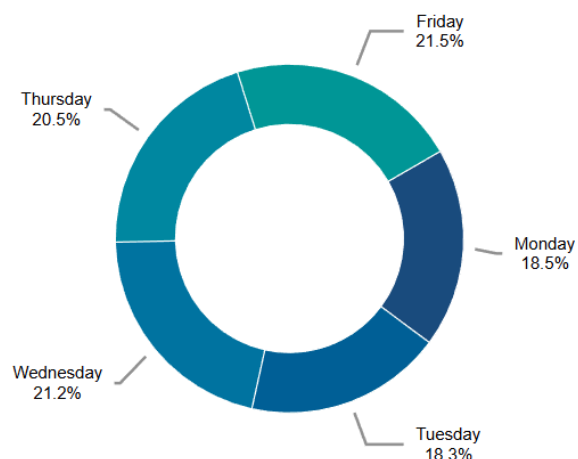
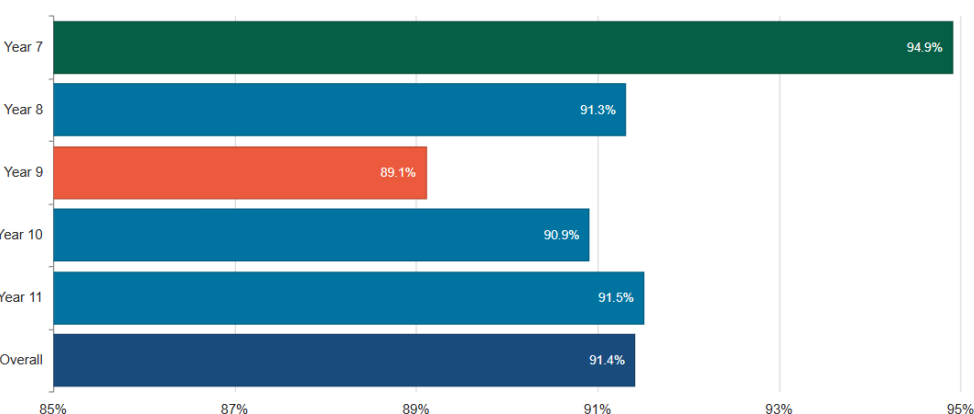
5 minutes late every day = over 16 hours of learning lost a year. That's nearly 3 days of school missed!

Current Attendance

Current whole school attendance = 91.4%

Year Group - well done year 7!

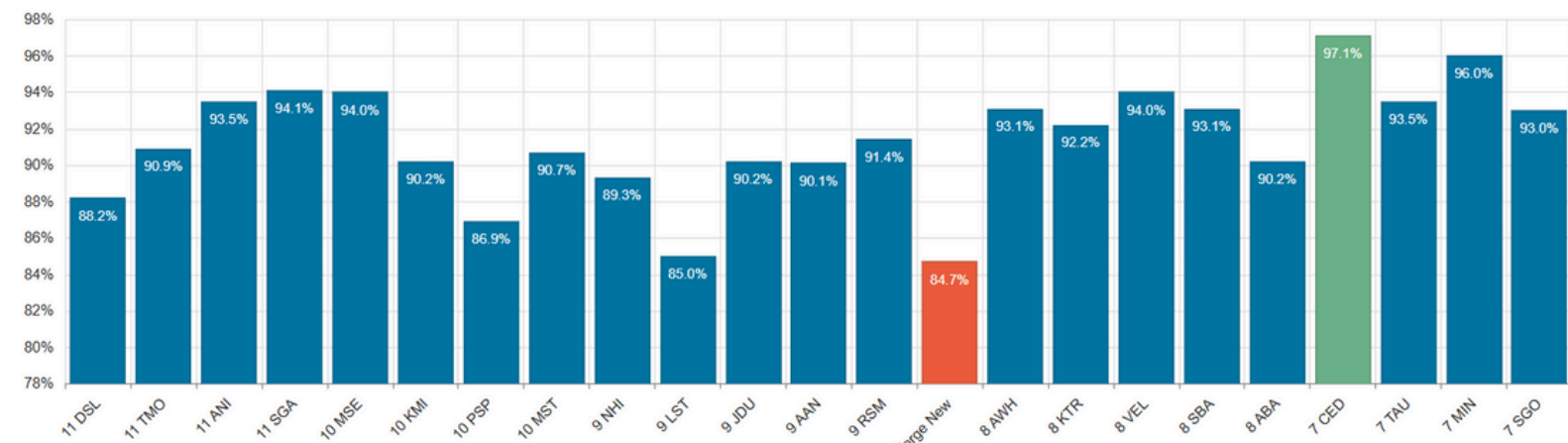
Absence by week day



Tutor group attendance

Tutor Group

Attendance



Current standings:

First - 7 CED

Second - 7 MIN

Third - 11 SGA

Why is attendance important?

- At KS4, pupils with 95% - 100% attendance are **1.9x more likely to achieve a grade 5 in English and Maths** when compared to students with 90%-95%. (2 more weeks in school across the year)
- 10 days of absence in year 11 can reduce the likelihood of achieving grade 5 in English and Maths by 50%
- Persistently absent pupils in secondary school could earn up to **£10,000 less at the age of 28**
- For each day of absence between Year 7 to 11, the typical pupil could **miss out on average £750** in future lifetime earnings.

Decoding the 'attendance jargon'

What does "persistently absent" mean?



A student is classed as *persistently absent*, or *PA*, if their attendance falls below 90% over the school year. All absences count towards this figure, including authorised absences such as illness or appointments. When attendance reaches this level, it becomes a concern and often means that targeted support and interventions are needed to help address any barriers to attendance. We will work closely with families to provide the right support and ensure every child can fully access their education.



The Attendance Team

Role	Name	Contact
Attendance Champion	Miss Burgess	g.burgess@ixworthhighschool.org
Strategic Attendance Lead	Mrs Morris	b.morris@ixworthhighschool.org
Attendance and Admissions Officer	Mrs Scott	s.scott@ixworthhighschool.org
Head of Lower School	Mr Harrison	s.harrison@ixworthhighschool.org
Head of Upper School	Mr Manington	r.manington@ixworthhighschool.org
Year 8 Achievement Lead	Mrs Randall	l.randall@ixworthhighschool.org
Behaviour & Pastoral Assistant	Mrs O'Connell	c.oconnell@ixworthhighschool.org