

Attendance Newsletter



Ixworth High School

Date: 27/02/2026

School values



“**Ambitious** learners attend every day.”

“**Resilient** students keep showing up.”

“**Responsible** choices start with attendance.”



Quick tip

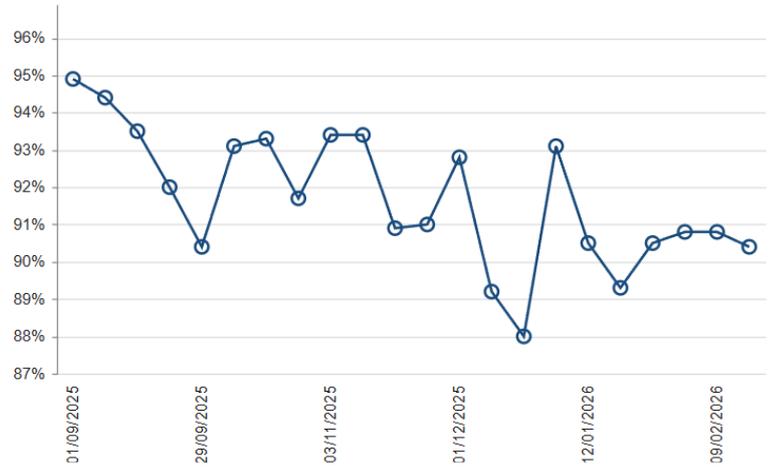
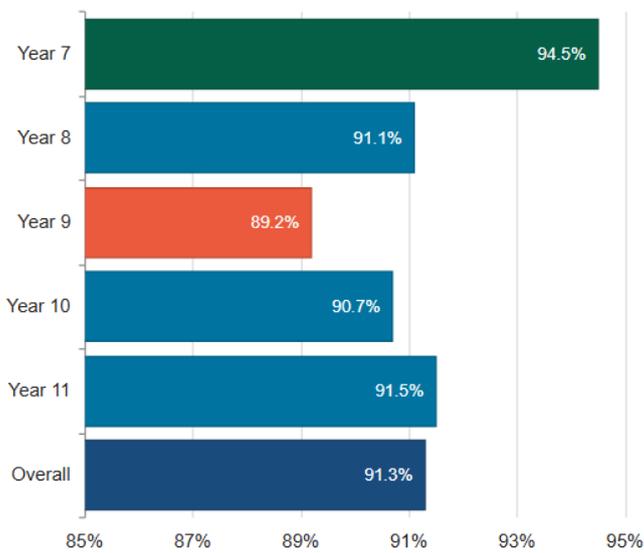
Aim for 95% attendance or above — just a few extra days in school can significantly boost grades and confidence.

Current Attendance

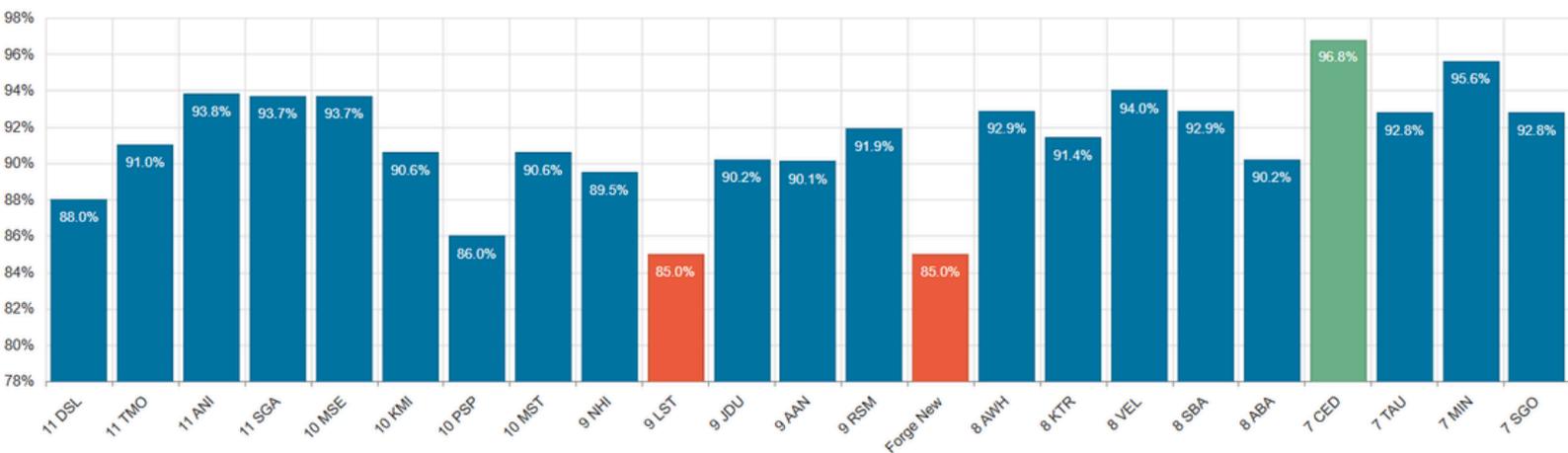
Current whole school attendance = 91.3%

Year Group

Timeline



Tutor group attendance



Current standings:

First - 7 CED

Second - 7 MIN

Third - 8 VEL

Why is attendance important?

- **Better attendance = better grades.** Secondary pupils with 95–100% attendance have almost *double the odds of achieving a Grade 5 in English and Maths GCSE* compared to similar pupils attending 90–95% of the time. Missing just 10 extra days in Year 11 can halve the likelihood of achieving these grades.
- **Even small improvements make a big difference.** Moving up just one 5% attendance band (equal to roughly *two extra weeks in school per year*) improves the chance of achieving expected outcomes by 10% at KS4.
- **Attendance affects future earnings.** Persistently absent secondary pupils are estimated to earn £10,000 less by age 28, and each additional missed day between Years 7–11 is associated with an average £750 loss in future lifetime earnings.

- **Being in school supports wellbeing and safeguarding.** Regular attendance ensures pupils maintain daily contact with trusted adults and peers. Reduced attendance limits schools' ability to spot concerns early, and persistent absence is often an early indicator of vulnerability.

How Parents Can Help

- Book medical and dental appointments outside school hours where possible.
- Encourage good morning routines and preparation the night before.
- Communicate with the school early if your child is unwell or facing challenges.

Decoding the 'attendance jargon'

Present Codes:

/ or \ (Present am or pm): Student is present in school during registration.

L (Late): Student arrived late before the register closed.

B (Educated off Site): Student is at an approved, supervised off-site educational activity.

K (Education provision provided by LA): Student is receiving education arranged by the local authority.

V (Educational trip): Student is on a school-organised residential trip or supervised educational trip.

W (Work Experience): Student in the final two years of compulsory education is attending work experience.

Authorised Absent Codes:

C (Other Authorised Absence): Leave for exceptional circumstances.

C2 (Other Authorised Absence): Pupils on part-time timetables.

J1 (Interview): Leave to attend an interview for employment or admission to another educational institution.

E (Excluded): Student is excluded but still on the admission register (up to the sixth consecutive day of a fixed period or permanent exclusion).

M (Medical/Dental Appointments): Absence due to medical or dental appointments that could not be scheduled outside school hours.

R (Religious Observance): Absence for religious observance on a designated day.

S (Study Leave): Study leave granted sparingly to Year 11 pupils for public exams, with students still able to attend school for revision.

I (Illness): Used for any form of illness, including Covid-19 illness if not distinguished.

Unauthorised Absent Codes:

G (Family Holiday (Not Agreed)): Holiday not authorised by the school or exceeding the period determined by the headteacher.

N (No Reason): Reason for absence not provided; if no reason is provided after a reasonable time, it should be changed to O.

O (Unauthorised Absence): School is not satisfied with the reason given for absence.

U (Late (After Register Closes)): Student arrived after the register closed.





The Attendance Team

Role	Name	Contact
Attendance Champion	Miss Burgess	g.burgess@ixworthhighschool.org
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